

Bunker Hill Public Library District Agenda  
Wednesday, July 10, 2024  
6:00 p.m.

Establish Quorum

Call to Order

Motion to approve agenda

Motion to approve minutes of last month's meeting

Public comments

Treasurer's Report

1. 6-2024 Report
2. YTD Budget Report

Librarian's Report

1. Director Expense Report – Month of June
2. July Calendar
3. Summer Reading Program
  - a. Attendance
4. Toddler Time
  - a. Attendance
5. Nancy Scroggins Memorial Donation
6. Checking Account Balance

Committee Reports

1. Budget/Finance Committee
2. Building/Maintenance Committee
3. Policy/Procedure Committee
4. Community/Public Relations Committee
5. Landscaping Committee

Old Business

New Business

Executive Session

Next Board Meeting – Wednesday, August 14 6:00pm

Adjournment

Bunker Hill Public Library District Agenda  
Wednesday, August 13, 2025  
6:00 p.m.

Establish Quorum

Call to Order

Motion to approve agenda

Motion to approve minutes of last month's meeting

Public comments

Treasurer's Report

1. 7-2025 Report
2. YTD Budget Report

Librarian's Report

1. August Calendar of Events
2. IPLAR – Submitted on 8/6/2025 – Due on 9/1/2025
3. Book Sale - \$436.50
4. CEJA Funding
5. Kimberly Albers Salary Increase
6. Book Donation – Meadowbrook School District

Committee Reports

1. Budget/Finance Committee
2. Building/Maintenance Committee
3. Policy/Procedure Committee
4. Community/Public Relations Committee
  - a. Fall Fest
  - b. Pumpkin Run
  - c. Raffle Tickets
5. Landscaping Committee

Old Business

New Business

Executive Session

Next Board Meeting – Wednesday, September 10, 2025 6:00pm

Adjournment

Bunker Hill Public Library District Agenda  
Wednesday, September 10, 2025  
6:00 p.m.

Establish Quorum

Call to Order

Motion to approve agenda

Motion to approve minutes of last month's meeting

Public comments

Treasurer's Report

1. 8-2025 Report
2. YTD Budget Report

Librarian's Report

1. September Calendar of Events
2. Library Crawl – Oct. 1-31.
3. Patron Banned
4. Business line being used for personal phone use from Patrons
5. Narcan Training – Due Jan. 1, 2026
6. Book Repair Training – Collinsville- Oct. 23
7. Attended micro library meeting Sept. 8

Committee Reports

1. Budget/Finance Committee
2. Building/Maintenance Committee
3. Policy/Procedure Committee
4. Community/Public Relations Committee
  - a. Fall Fest
  - b. Pumpkin Run Update
  - c. Raffle Tickets Update
5. Landscaping Committee

Old Business

New Business

Executive Session

Next Board Meeting – Wednesday, October 8, 2025, 6:00pm

Adjournment

Bunker Hill Public Library District Agenda  
Wednesday, October 8, 2025  
6:00 p.m.

Establish Quorum

Call to Order

Motion to approve agenda

Motion to approve minutes of last month's meeting

Public comments

Treasurer's Report

1. 9-2025 Report
2. YTD Budget Report

Librarian's Report

1. October Calendar of Events
2. Snow Removal Advertisement Posted
3. Required Narcan Training Scheduled
4. CIT Sensory Boxes
5. Pumpkin Run Suggestions
6. LifeVac Kit/AED
7. Macoupin County Taxes
8. Library Crawl – Oct. 1-31. Visitor update
9. Assistant Librarian II Annual Review

Committee Reports

1. Budget/Finance Committee
2. Building/Maintenance Committee
3. Policy/Procedure Committee
4. Community/Public Relations Committee
5. Landscaping Committee

Old Business

New Business

Executive Session

Next Board Meeting – Wednesday, November 12, 2025, 6:00pm

Adjournment

Bunker Hill Public Library District Agenda  
Wednesday, November 12, 2025  
6:00 p.m.

Establish Quorum

Call to Order

Motion to approve agenda

Motion to approve minutes of last month's meeting

Public comments

Treasurer's Report

1. 10-2025 Report
2. YTD Budget Report

Librarian's Report

1. November Calendar of Events
2. Toddler Time – Time Adjusted
3. Halloween Event – Participants
4. Library Crawl - Participants
5. BHJH Visit – 11/5
6. Macoupin County Health Department- Get Covered Illinois
7. Beautification Committee – Book for their Christmas Walk
8. M&M Club Visit- December
9. 2<sup>nd</sup> Tax Distribution – Received
10. Snow Removal Bid - Received
11. AED Received 10/30/2025
12. ILLINET – Completed on 10/13/2025
13. CEJA Funding
14. 2026-2027 Levy

Committee Reports

1. Budget/Finance Committee
2. Building/Maintenance Committee
3. Policy/Procedure Committee
4. Community/Public Relations Committee
5. Landscaping Committee

Old Business

New Business

Executive Session

Next Board Meeting – Wednesday, January 14, 2025, 6:00pm

Adjournment

Bunker Hill Public Library District  
Special Meeting Agenda  
Wednesday, November 19, 2025  
6:15 p.m.

Establish Quorum

Call to Order

Motion to approve agenda

Public comments

Regular Agenda

1. 2026 -2027 Revised Levy

Next Board Meeting – Wednesday, January 14, 2025, 6:00pm

Adjournment

Bunker Hill Public Library District Agenda  
Wednesday, January 14, 2025  
6:00 p.m.

Establish Quorum

Call to Order

Motion to approve agenda

Motion to approve minutes of last month's meeting

Public comments

Treasurer's Report

1. 11-2025 Report
2. 12-2025 Report
3. YTD Budget Report

Librarian's Report

1. December Events
2. January Calendar of Events
3. Snow Removal Issues - Resolved
4. 3<sup>rd</sup> Macoupin County Taxes Distribution Received
5. Lewis Clark Tutoring Display
6. Per Capita Grant Filed 01/12/2026
7. Cleaning Policy Updated

Committee Reports

1. Budget/Finance Committee
2. Building/Maintenance Committee
3. Policy/Procedure Committee
4. Community/Public Relations Committee
5. Landscaping Committee

Old Business

New Business

Executive Session

Next Board Meeting – Wednesday, February 11, 2025, 6:00pm

Adjournment

Bunker Hill Public Library District Agenda  
Wednesday, February 11, 2025  
6:00 p.m.

Establish Quorum

Call to Order

Motion to approve agenda

Motion to approve minutes of last month's meeting

Public comments

Treasurer's Report

1. 1-2025 Report
2. YTD Budget Report

Librarian's Report

1. February Events
2. CEJA Update
3. 2025 Annual Financial Report
4. Reaching Forward South
5. Email Addresses for Board Members
6. PTAX- 300

Committee Reports

1. Budget/Finance Committee
2. Building/Maintenance Committee
3. Policy/Procedure Committee
4. Community/Public Relations Committee
5. Landscaping Committee

Old Business

New Business

Executive Session

Next Board Meeting – Wednesday, March 11, 2025, 6:00pm

Adjournment

Bunker Hill Public Library District Agenda  
Wednesday, March 11, 2025  
6:00 p.m.

Establish Quorum

Call to Order

Motion to approve agenda

Motion to approve minutes of last month's meeting

Public comments

Treasurer's Report

1. 2-2025 Report
2. YTD Budget Report

Librarian's Report

1. March Events
2. Chamber of Commerce Business Passport
3. Employee Annual Review

Committee Reports

1. Budget/Finance Committee
  - a. Schedule meeting for Budget Review for 2026/2027 FY
2. Building/Maintenance Committee
3. Policy/Procedure Committee
4. Community/Public Relations Committee
5. Landscaping Committee
  - a. Summer Lawncare – Advertise for Accepting Bids

Old Business

New Business

Executive Session

Next Board Meeting – Wednesday, April 8, 2025, 6:00pm

Adjournment

Bunker Hill Public Library District Agenda  
Wednesday, April 8, 2026  
6:00 p.m.

Establish Quorum

Call to Order

Motion to approve agenda

Motion to approve minutes of last month's meeting

Public comments

Treasurer's Report

1. 3-2026 Report
2. YTD Budget Report

Librarian's Report

1. March Events Update
2. April Events
3. Memorial Donation Received
4. Statement of Economic Interest
5. Upcoming Board Vacancy

Committee Reports

1. Budget/Finance Committee
  - a. 2026-2027 FY Budget Approval
2. Building/Maintenance Committee
3. Policy/Procedure Committee
4. Community/Public Relations Committee
5. Landscaping Committee
  - a. Lawn Care Bid(s) Review

Old Business

New Business

Executive Session

Next Board Meeting – Wednesday, May 13, 2026, 6:00pm

Adjournment

Bunker Hill Public Library District Agenda  
Wednesday, May 13, 2026  
6:00 p.m.

Establish Quorum

Call to Order

Motion to approve agenda

Motion to approve minutes of last month's meeting

Public comments

Treasurer's Report

1. 4-2026 Report
2. YTD Budget Report

Librarian's Report

1. May Events
2. Summer Reading Program Update
3. Library Cards – High School

Board Development

1. Acceptance of Resignation Wade Dauksch effective 06/30/2026
2. Review of Prospective Board Member Candidates including any or no action thereof said candidates or positions of board

Committee Reports

1. Budget/Finance Committee
2. Building/Maintenance Committee
3. Policy/Procedure Committee
4. Community/Public Relations Committee
5. Landscaping Committee

Old Business

New Business

Executive Session

Next Board Meeting – Wednesday, June 10, 2026, 6:00pm

Adjournment

Bunker Hill Public Library District Agenda  
Wednesday, June 10, 2026  
6:00 p.m.

Establish Quorum

Call to Order

Motion to approve agenda

Motion to approve minutes of last month's meeting

Public comments

Treasurer's Report

1. 5-2026 Report
2. YTD Budget Report

Librarian's Report

1. June's Calendar of Events
2. SRP Update
  - a. Lunch Time Visits
3. Court-Order Community Service Hours Requests
4. CEJA Funding Update
5. FCC Form 472 (BEAR) Notification Letter

Committee Reports

1. Budget/Finance Committee
2. Building/Maintenance Committee
3. Policy/Procedure Committee
4. Community/Public Relations Committee
5. Landscaping Committee

Old Business

New Business

Executive Session

Next Board Meeting – Wednesday, July 8, 2026, 6:00pm

Adjournment