

Bunker Hill Public Library District Agenda
Wednesday, January 8, 2025
6:00 p.m.

Establish Quorum

Call to Order

Motion to approve agenda

Motion to approve minutes of last month's meeting

Motion to approve Special Meeting

Public comments

Treasurer's Report

1. 11-2024 12-2024 Report
2. YTD Budget Report

Librarian's Report

1. Director Expense Report – November and December
2. January Calendar
3. February Calendar
4. Upcoming Event
 - a. February 21 – Stuffie Night
5. Past Events
 - a. December 1 – Polar Express
 - b. 12 Days of Craftmas
6. Library Card Numbers Received 1/8/2025
7. Effective 1/1/2025 – Brittaneé Increased Pay \$15.00
8. Fundraiser – Blind Date with a Book
9. Toby Elliot – Quit
10. Levy Filed by Deb Allen
11. Per Capita Grant – Due 1/30/2025
12. Annual Financial Report – Filed with State Comptroller 12/16/2024
 - a. Macoupin County Treasurer – Annual Treasurer Report
13. Director Leave

Committee Reports

1. Budget/Finance Committee
2. Building/Maintenance Committee
3. Policy/Procedure Committee
4. Community/Public Relations Committee
5. Landscaping Committee

Old Business

New Business

Executive Session

Next Board Meeting – Wednesday, February 12, 2025

Adjournment

Bunker Hill Public Library District Agenda
Wednesday, February 12, 2025
6:00 p.m.

Establish Quorum

Call to Order

Motion to approve agenda

Motion to approve minutes of last month's meeting

Public comments

Treasurer's Report

1. 1-2025 Report
2. YTD Budget Report

Librarian's Report

1. March Calendar
2. Upcoming Event
 - a. February 21 – Stuffie Night – 22 Registered via Facebook
3. Per Capita Grant Filed 1/9/2025 – Accepted 1/10/2025
4. 1/20/2025 Interlibrary Loan & Reciprocal Survey Completed
5. 1/20/2025 Annual Library Certification Completed
6. Unique Entity ID Completed 1/20/2025
7. Reaching Forward South Conference – April 4, 2025 Registered

Committee Reports

1. Budget/Finance Committee
2. Building/Maintenance Committee
3. Policy/Procedure Committee
4. Community/Public Relations Committee
5. Landscaping Committee

Old Business

New Business

Executive Session

Next Board Meeting – Wednesday, March 12, 2025

Adjournment

Bunker Hill Public Library District Agenda
Wednesday, March 12, 2025
6:00 p.m.

Establish Quorum

Call to Order

Motion to approve agenda

Motion to approve minutes of last month's meeting

Public comments

Treasurer's Report

1. 2-2025 Report
2. YTD Budget Report

Librarian's Report

1. Stuffie Night
2. April's Events
3. Summer Reading Program
4. 3rd Distribution of Taxes
5. Director FMLA

Committee Reports

1. Budget/Finance Committee
2. Building/Maintenance Committee
3. Policy/Procedure Committee
4. Community/Public Relations Committee
5. Landscaping Committee

Old Business

New Business

Executive Session

Next Board Meeting – Wednesday, April 9, 2025

Adjournment

Bunker Hill Public Library District Agenda
Wednesday, April 9, 2025
6:00 p.m.

Establish Quorum

Call to Order

Motion to approve agenda

Motion to approve minutes of last month's meeting

Public comments

1. Kayleigh Trimm

Treasurer's Report

1. 3-2025 Report
2. YTD Budget Report

Librarian's Report

1. April Calendar of Events
2. Update on Easter Egg Hunt
3. Summer Reading Program
4. Adult Summer Reading Challenge
5. CEJA Funding Opportunity

Committee Reports

1. Budget/Finance Committee
2. Building/Maintenance Committee
3. Policy/Procedure Committee
4. Community/Public Relations Committee
5. Landscaping Committee
 - a. Lawn Care Bids

Old Business

New Business

Executive Session

Next Board Meeting – Wednesday, May 14, 2025

Adjournment