

**BUNKER HILL LIBRARY DISTRICT MINUTES**  
**WEDNESDAY, FEBRUARY 12, 2025**  
**6 P.M.**

Meeting was called to order at 5:45 p.m. A quorum of Dauksch, Gill, Kruemmelbein, Allen, Thyer, and Morrison was in attendance. A motion was made to approve the agenda for the meeting by Gill and seconded by Morrison. Motion carried. A motion was made to approve the minutes from last month's meeting by Kruemmelbein and seconded by Thyer. Motion carried.

No Public Comments

**Treasurer's Report:**

1. The January 2025 Report
2. YTD Budget Report

A motion was made by Morrison and seconded by Thyer to accept the reports. Motion carried.

**Librarian's Report**

1. March Calendar
2. Upcoming Events
  - a. Stuffie night on February 21. At this time 22 have registered via Facebook.
3. Per Capita Grant filed on 1/9/2025. Accepted on 1/10/25
4. 1/20/2025 Interlibrary Loan and Reciprocal Survey completed
5. 1/20/2025 Annual Library Certification completed.
6. Reaching Forward South Conference will be held on April 4, 2025 Motion by Thyer and seconded by Gill for Natalee to sign up.

**Committee Reports:**

**Budget/Finance Committee** – nothing reported

**Building/Maintenance Committee** – nothing reported

**Policy/Procedure Committee** – Looking into the Color Run for Fall. October maybe

**Landscaping Committee** – Nick Payne is going to do snow removal. Looking into getting carpets cleaned.

**Old Business:** Wondering if the scanner was replaced.

**New Business:** None at this time.

**Executive Session** – none

**Next Board meeting is Wednesday, March 12 at 6 p.m.**

Motion to adjourn was made at 6:18 p.m. Motion made by Thyer and seconded by Morrison.

## Bunker Hill Public Library Minutes

Wednesday, January 8, 2025

6:00 p.m.

A quorum was established with Thyer, Kruemmelbein, Wilcox, Dauksch, Phelps and McWhorter. The meeting was called to order at 6:05 p.m. Motion to approve the agenda was made by Kruemmelbein and seconded by Thyer. Motion carried. Motion to approve the minutes from the last meeting was made by Thyer and seconded by Wilcox. Motion carried. Motion to approve a special meeting is on file.

No public comments

### Treasurer's Report:

1. 11-2024 and 12-2024 Report Have \$20,000 in checking
2. YTD Budget Report We are \$50,000 shy without grant. Per Capita Grant is \$6,000. Motion to accept the report made by Thyer and seconded by Kruemmelbein Motion carried

### Librarian's Report:

1. Director Expense report for November and December
2. January Calendar
3. February Calendar
4. Upcoming Event February 21 is Stuffie Night
5. Past Events
  - A. 22 participated in December 1 Polar Express
  - B. 12 days of Christmas had 15 a day
6. Library Card Numbers Received - 1/8/2025 Ran out and had to reorder
7. Effective 1/1/2025 Brittane increased pay \$15 an hour
8. Fundraiser Sold 8 Blind Date with a book in December
9. Toby Elliott quit snow removal
10. Levy filed - Deb Allen took up to Carlinville
11. The Per Capita Grant is due 1/30/25. It is online
12. Annual Financial Report filed with The State Comptroller Office on December 16, 2024 Last report was filed in 2019.
13. Director will take an 8 week leave for maternity

### Committee Reports:

1. No report for Budget/Finance Committee
2. No report for Building/Maintenance Committee
3. No Report for Policy/Procedure Committee
4. No report for Community/Public Relations Committee
5. No report for Landscaping Committee

Old Business: Thyer asked about the scanner. McWhorter said it came in and was broken so had to send it back Waiting for a new one to come in.

New Business: None No Executive Session

Next board meeting is Wednesday, February 12, 2025

Adjournment at 6:36. Motion made by Thyer and seconded by Kruemmelbein Motion carried.